

## Application for Review of Premises Licence

Temple Island Meadow  
Remenham Farm  
Remenham Lane  
Remenham  
RG9 3DB

### Licence Reference PR0338

My name is Jonathan Peter Dray. I am employed by West Berkshire and Wokingham Environmental Health and Licensing Service as a Principal Environmental Health Officer within the Environmental Quality Team. I am a chartered member of the Chartered Institute of Environmental Health.

The Environmental Quality Team is the 'responsible authority' for 'The Prevention of Public Nuisance' licensing objective. I am applying for a review of the premises licence for Temple Island Meadow on the grounds that the licensing objective 'the Prevention of Public Nuisance' is not being met.

The licence relates to a three day event known as the Rewind Festival that takes place on the third weekend of August each year. The first event was held in 2009 under the Remenham Farm licence (PR0 258) and in each subsequent year under its own licence, reference PR0338. The following condition (no. 15) was applied to the new licence:

*The sound level from amplified music, amplified speech or other amplified sound shall not exceed 65dB LAeq, measured over a 15 minute period between 11:00H and 23:00H at one metre from the façade of noise sensitive residential premises.*

Environmental Health has monitored the event each year. In the first year, 2009, there were breaches of the noise limit applied by the relevant condition of the Remenham Farm licence reference PRO258. In 2010, the first event held under the new three day licence, Environmental Health witnessed no breaches of condition 15 however during 2011 and 2012 the noise limit was exceeded on a significant number of occasions.

In 2011 the breaches of condition 15 were reported to the Licensing Authority and the decision was made by the Licensing Authority to send a warning letter to the Licence Holder.

Informal discussion and email exchange took place with Michael Sugiura, noise consultant for the Rival Organisation well before the 2012 event. Discussion centred on the inability of management to control visiting sound engineers who take control of the mixing desk and override pre-agreed volume settings. It was suggested that the installation of an electronic sound limiting device would prevent this however this suggestion was rejected by the Rival Organisation. A copy of these emails and an email sent to David Heartfield (Rival Organisation Ltd) is submitted with this application.

In 2012 further breaches of conditions 15 were reported to the Licensing Authority. A copy of the report, entitled *The West Berkshire and Wokingham, Environmental Health and Licensing Service Acoustic Report*, is included with this application. This report sets out the results of monitoring that took place over the weekend of the festival by the Environmental Quality Team. It refers to complaints that were received and makes some initial draft recommendations.

The Remenham Farm Residents Association also commissioned noise monitoring during the 2012 and submitted a report entitled *The Remenham Farm Residents' Association Summer Events 2012 Event Noise Compliance Report* dated September 2012 and prepared by Three Spires Acoustics. This report includes the results of the monitoring carried out by Three Spires Acoustics during the Rewind Festival 2012 and is included with this application.

Both reports mentioned above identify significant repeated breaches of the noise limit imposed by conditions 15 of the Licence. It is my opinion that public nuisance has arisen as a result of the failure to comply with this condition and I am not confident that there will be no recurrence of public nuisance during the planned event in August 2013.

#### Options

A number of options are available to members of the Licensing Sub Committee as follows:

- 1) To reject the need for a review of the licence
- 2) To issue a warning to the licence holder
- 3) To revoke the licence
- 4) To amend the conditions of a licence.

It should however be noted that:

- 1) The evidence submitted and the number of complaints received from local residents would indicate that to 'do nothing' is perhaps not an option
- 2) The licence holder has already received a written warning from the Licensing Authority following the 2011 event and failed to respond effectively for the 2012 event

It is my intention to submit a list of amended conditions for consideration by the Licensing Subcommittee should members be minded to amend the conditions of the licence. This list will be submitted at a later date, but before the hearing, after consultation with the Licence Holder and the Remenham Farm Residents' Association.

J.P. Dray 6/3/13

Joe Dray

---

**From:** [redacted]  
**Sent:** 26 April 2012 13:17  
**To:** Joe Dray  
**Subject:** Re: Rewind 2012  
**Importance:** High

Joe

I am content with your summary reflects the key points discussed.

The test on Friday should also check the effectiveness of radio comms between mixer and Remenham as I understand that line of sight and weather can affect quality.

Morning site meeting particularly on Sunday (11am) is essential with Production and Mixer Desk representative attending.

Regarding monitoring system I'll look into 3G deployment etc, but would be grateful for your contact for the Henley Regatta and an electronic copy of the report assuming that it is in the public domain.

Best regards

[redacted]

[redacted]  
[redacted]  
[redacted]  
[redacted]  
[redacted]  
[redacted]  
[redacted]  
[redacted]

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**From:** Joe Dray  
**Sent:** Thursday, April 26, 2012 12:54 PM  
**To:** [redacted]  
**Subject:** Rewind 2012

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Thank you for coming in to the office today – it was good to see you.  
I just thought I would summarise our discussions as follows

I will write to David Heartfield to outline what we discussed including the following:

- 1) How will 'guest' sound engineers at the mixing desk be compelled to comply with agreed noise limits? e.g. Can something be added to contracts with the various artistes to ensure they comply with instructions from the Rival Organisations sound engineer (Bunny).
- 2) Need for somebody from Rival to have overall control of mixing desk
- 3) Consider installing electronic noise limiter that cannot be overridden.

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- 4) How will communications between the monitoring stations and mixing desk be improved? Possible use of radio instead of text messages for example so response is more immediate and senior managers on site can monitor what is going on.
- 5) Mechanism to be put in place to escalate if no appropriate response from the mixing desk
- 6) Request details of *all* noise sources on site not just the main stage – to be included in noise management strategy
- 7) Request up to date copy of site plan when it is ready.
- 8) Appointed noise consultant to attend sound tests on the Friday – forecast for weather conditions / predicted wind direction over the weekend to be taken into account.
- 9) JD to offer to attend pre-event meeting at Rival HQ
- 10) Agree with David Heartfield's suggestion that morning site meetings to discuss noise issues should be reinstated.
- 11) If appointed Mike S will make contact with residents to agree access to monitoring locations. Possibly agree 'proxy' noise limit at boundary with Old School House to facilitate monitoring.

I think this summarises most of what we agreed but if there is anything else please let me know

Kind regards  
Joe

Joe Dray  
Principal Environmental Health Officer  
West Berkshire and Wokingham -  
Environmental Health and Licensing Service  
Tel: 0118 9746395  
Fax: 0118 9746401

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Good afternoon David

Just to update you following my meeting this morning.  
The main outcome is the following list of ideas / suggestions:

- 1) Organisers to look at ways of imposing better control over the bands' own sound engineers who take over the mixing desk by perhaps:
  - Imposing contractual controls over visiting sound engineers, to ensure that they adhere to pre-set limits.
  - Ensuring that Rival's own sound engineers are given the authority / confidence to overrule visiting sound engineers if required
  - the installation of a secure electronic noise limiting device.
  
- 2) Organisers to look at ways of improving communications between monitoring locations and mixing desk by:
  - Use of radios instead of text messages. (If open channel is used senior management would perhaps have the opportunity to monitor what is going on).
  - Instructing the appointed noise consultant to escalate to David Heartfield or other senior person if there is inadequate response from mixing desk.
  - Testing communications during the Friday sound check session to ensure that there are no 'distance' or 'line of sight' issues.
  - Re-establish morning briefing session (as you suggested) and ensure that representatives from production team and mixer desk are present
  
- 3) Appointed noise consultant to:
  - Concentrate resources on nearest noise sensitive receptors and to make contact with residents to ensure access to monitoring locations.
  - Consider establishing 'proxy' noise limit at site boundary with Old School House to facilitate monitoring
  - Not to get embroiled in 'Noise at Work' issues during event
  - Obtain list of all potential noise sources including equipment and machinery (i.e. not just the main stage) and include consideration of these in updated noise management strategy
  - Attend sound test session on the Friday evening and use opportunity to test lines of communication.
  - Monitoring strategy for each day to take into account the weather forecast—in particular the predicted wind direction over the weekend
  - Maintain some capacity to respond to complaints from Wycombe DC or South Ox DC if required
  - Provide as a minimum continuous monitoring and feedback capacity for duration of performances on the main stage

I hope you find these suggestions useful. I would be happy to attend a meeting to discuss this year's event if it would be helpful but I would prefer to do this away from the SAG meeting if at all possible.

Issues not discussed : - in the past we have received complaints about 'setting up' noise and at a recent meeting with the residents' association (mainly to discuss Regatta) they asked specifically if we could encourage the use of 'white noise' reversing alarms rather than the older bleeping reversing alarms. There was also concern expressed about noise from generators, particularly those left on overnight. I am not convinced that this is a problem with Rewind but it is worth taking into account when planning the site layout.

Finally – would you be able to send over a copy of the 2012 site layout plan when it is ready?

Thanks

Kind regards

Joe  
Joe Dray  
Principal Environmental Health Officer  
West Berkshire and Wokingham -  
Environmental Health and Licensing Service

Joe Dray

---

**From:** [REDACTED]  
**Sent:** 30 April 2012 10:01  
**To:** Joe Dray  
**Subject:** Rewind Festival 2012 - Henley on Thames  
**Importance:** High

Good morning Joe

Further to our recent meeting David Heartfield has asked me to prepare fixed costs for the noise monitoring work at the above.

After reviewing last years measurements, timings etc it is my view that the noise monitoring strategy, deployment of resource and manually attended monitoring at Remenham Manor and The Old School House is focused on the Saturday and Sunday evenings from say 6pm to 1030 pm to the close of the final performance on the main stage. Unattended automatic monitoring would still be done from the start time 2pm on both days from Remenham Manor with possibly an additional automatic monitoring position at The Old School House (to be confirmed).

Norconcert control software and slm would be deployed at mixer station and a 1hr max meeting on Saturday and Sunday mornings with Rival Production, yourself and Consultants to review Friday test, Saturday results, communications and any issues arising respectively.

I am keen to achieve the right balance between cost and robust monitoring to ensure the 65dBA Leq condition in the licence is met throughout.

Can you let me know if you have any comments on this approach so that I can complete this exercise and agree commercial terms with David this week.

Regards

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**Joe Dray**

---

**From:** [redacted]  
**Sent:** 30 April 2012 10:44  
**To:** Joe Dray  
**Subject:** Re: Rewind Festival 2012 - Henley on Thames  
**Importance:** High

Hi Joe

1. We would be attending the Friday test and set up.
2. Our experience with the Concertcontrol software is that levels are maintained at 95dB and the mixer desk but if you wish to have reassurance then I'll make provision for some random check during 14.00-18.00 H.

**From:** Joe Dray  
**Sent:** Monday April 30 2012 10:33 AM  
**Subject:** RE: Rewind Festival 2012 - Henley on Thames

Thanks for the email and proposals for monitoring and control. – just a few comments:

- 1) You don't mention whether you will be present at the Friday sound test. I would have thought that essential to ensure correct levels are set. May not be able rely on settings agreed at previous events as there may be changes in the layout / location of speakers, wind direction and weather.
- 2) I am not sure how you intend to control the noise and ensure that the limit is not exceeded if you or a member of your team is not present between 14:00 and 18:00. Is this not a little risky?

Kind regards  
Joe

---

Joe Dray  
Principal Environmental Health Officer  
West Berkshire and Wokingham -  
Environmental Health and Licensing Service  
Tel: 0118 9746395  
Fax: 0118 9746401

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**Joe Dray**

---

**From:** .  
**Sent:** 30 April 2012 11:03  
**To:** Joe Dray  
**Subject:** Re: Rewind Festival 2012 - Henley on Thames

Yes

I am assuming at this stage that we can persuade Rival to instal a limiter into the mixer desks.

**From:** Joe Dray  
**Sent:** ~~Monday~~ April 30 2012 10:50 AM  
**Subject:** RE: Rewind Festival 2012 - Henley on Thames

Is that with an electronic level limiter that you mentioned at our meeting – i.e., cannot be overridden by guest sound engineers?



J

Joe Dray  
Principal Environmental Health Officer  
West Berkshire and Wokingham -  
Environmental Health and Licensing Service  
Tel: 0118 9746395  
Fax: 0118 9746401



---

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Mike

---

**From:** Joe Dray  
**Sent:** Monday, April 30, 2012 10:33 AM  
**To:** J  
**Subject:** RE: Rewind Festival 2012 - Henley on Thames

25/02/2013

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Joe

Joe Dray  
Principal Environmental Health Officer  
West Berkshire and Wokingham -  
Environmental Health and Licensing Service  
Tel: 0118 9746395  
Fax: 0118 9746401

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Joe Dray

---

**From:**  
**Sent:** 03 May 2012 11:47  
**To:** Joe Dray  
**Subject:** Rewind the 80's Festival Henley 17th-19th August 2012  
**Importance:** High

Joe

I have consulted Colin Pattenden of C P Sound concerning a sound limiter/anti-volume control for the event.

The music noise level can be set to a maximum without changing the quality of the music produced by the main PA line array system.

A mobile limiter system comprises a Sentry with display plus a display for each of the mixer desks. I think there are two mixers at Rewind Henley but will have to check if there is a backup mixer.

Type AT-1 controllers, each one linked to a mixer desk

XLR leads connecting each mixer to each AT-1 controller.

A microphone to the Sentry on a tall stand.

A modification to a Formula Sound Sentry & AT-1 A-weighted levels as they are not designed/manufactured to record LAeq (dB(A) only).

Estimated cost is £4k (assuming 3 mixers) excluding site set up costs. This cost would be less if no. of mixers are less.

Before I propose this to the Organisers have you mentioned a limiter in your letter following our recent meeting and would you therefore be looking for this in the Rewind the 80s Henley 2012 Noise Management Plan.

Regards

Joe Dray

---

**From:** [redacted]  
**Sent:** 15 May 2012 09:24  
**To:** Joe Dray  
**Subject:** Re: 80's Rewind Festival, Henley on Thames, 17th-19th August 2012  
**Importance:** High

Joe

I'll put this to them and let you know their decision.

Regards

**From:** Joe Dray  
**Sent:** Tuesday, May 15, 2012 7:56 AM  
**Subject:** RE: 80's Rewind Festival, Henley on Thames, 17th-19th August 2012

I have not received a response from the Rival Organisation as yet. Unfortunately I am not able to insist that they install electronic mixers as it is down to them how they go about complying with the conditions imposed on them – I can only make the suggestion.

Kind regards  
Joe

Joe Dray  
Principal Environmental Health Officer  
West Berkshire and Wokingham -  
Environmental Health and Licensing Service  
Tel: 0118 9746395  
Fax: 0118 9746401

---

**From:** [redacted]  
**Sent:** 14 May 2012 18:03  
**To:** Joe Dray  
**Subject:** ~~80's Rewind Festival, Henley on Thames, 17th-19th August 2012~~  
**Importance:** High

Hi Joe

Last week I sent the Rival Organisation a proposed scope of work and quotation for supplying noise monitoring services at this years Henley 80's Rewind Festival.

Is it too early to enquire as to their response to your letter following our informal meeting and in particular electronic limiters at the mixer desks.

Can you insist that this is done to ensure robust compliance with the 65dBA limit.

I'll let you know as soon as I hear about our appointment or otherwise from the Rival Organisation.

25/02/2013

**Joe Dray**

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**From:** |  
**Sent:** 21 May 2012 09:51  
**To:** Joe Dray  
**Subject:** Re: Rewind the 80's Festival, Henley 17th-19th August 2012  
**Importance:** High

Joe

Thanks for your comments. I'll forward to David Heartfield.

A noise limiter is not accepted by the Organisers.

There is no change to the position of the stage from last year's position.

Wind conditions can affect sound propagation over long distances, however these effects are only of significance at distances of greater than 0.5km.

The sound level at a receiving position at a long distance from the source will not generally follow the normal inverse square law with distance (attenuation at 6dB per doubling of distance). It will tend to fluctuate with time.

We are not proposing to have a weather station but observations will be done.

I will ask David about your comment in JD5. 'getting guest artiste engineers to sign something to say they have received and agreed to instructions'

I'll revert to you as soon as I have the final plan.

Best regards

**From:** Joe Dray  
**Sent:** Monday, May 21, 2012 9:10 AM  
**To:** |  
**Subject:** FW: Rewind the 80's Festival, Henley 17th-19th August 2012

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This looks fine – just a few comments and one suggested addition. I guess they didn't want to pay the extra for a noise limiting device.

I may not be on site for the duration – but if anybody else does monitoring I will ask them to make contact with you upon arrival.

Regards

Joe

Joe Dray  
 Principal Environmental Health Officer  
 West Berkshire and Wokingham -

25/02/2013

Environmental Health and Licensing Service  
Tel: 0118 9746395  
Fax: 0118 9746401

---

**From:** I  
**Sent:** 18 May 2012 16:38  
**To:** Joe Dray  
**Subject:** Rewind the 80's Festival, Henley 17th-19th August 2012  
**Importance:** High

Hi Joe

Please find attached draft Control of Noise Plan 2012 for this years event that I have run past David Heartfield.

I would be grateful for any comments.

Best regards

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### Licensing Act 2003 - Premises Licence register as at 12:15 on Mon 18 Feb 2013

#### Temple Island Meadow

Remenham Farm, Remenham Lane, Henley on Thames, Oxfordshire, RG9 3DB

Premises Licence from 17/08/11 to indefinite

[Back](#)

#### Licence Holder(s)

Full name

The Rival Organisation Limited

#### Designated Premises Supervisor

Premises supervisor name

Mr Alan Law

#### Permitted Activities:

- an exhibition of a film
- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment facilities for making music
- entertainment facilities for dancing
- provision of late night refreshment
- the sale by retail of alcohol

#### Premises Open Hours granted

	Time From	Time To
Friday	6:00pm	Midnight
Saturday and Sunday	Noon	1:00am

As part of 80's Rewind Music Festival, maximum of 3 days per annum

#### Activities - Times granted

	Time From	Time To
<b>B. Exhibition of films (Indoors &amp; Outdoors)</b>		
Friday	6:00pm	Midnight
Saturday and Sunday	Noon	1:00am

As part of 80's Rewind Music Festival, maximum of 3 days per annum

#### **E. Performance of live music (Indoors & Outdoors)**

	Time From	Time To
Friday	6:00pm	Midnight
Saturday and Sunday	Noon	1:00am

Amplified music - 80's Rewind Music Festival, maximum of 3 days per annum

#### **F. Playing of recorded music (Indoors & Outdoors)**

Friday	6:00pm	Midnight
Saturday and Sunday	Noon	1:00am

As part of 80's Rewind Music Festival, maximum of 3 days per annum

**G. Performance of dance (Indoors & Outdoors)**

Friday	6:00pm	Midnight
Saturday and Sunday	Noon	1:00am

As part of 80's Rewind Music Festival, maximum of 3 days per annum

**I. Provision of facilities for making music (Indoors & Outdoors)**

Friday	6:00pm	Midnight
Saturday and Sunday	Noon	1:00am

As part of 80's Rewind Music Festival, maximum of 3 days per annum

**J. Provision of facilities for dancing (Indoors & Outdoors)**

Friday	6:00pm	Midnight
Saturday and Sunday	Noon	1:00am

Silent disco as part of 80's Rewind Music Festival, maximum of 3 days per annum

**L. Late night refreshment (Indoors & Outdoors)**

Friday	6:00pm	Midnight
Saturday and Sunday	Noon	1:00am

As part of 80's Rewind Music Festival, maximum of 3 days per annum

**M. The sale by retail of alcohol for consumption ON the premises only**

Friday	6:00pm	Midnight
Saturday and Sunday	Noon	1:00am

As part of 80's Rewind Music Festival, maximum of 3 days per annum

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**Additional Conditions**



## Annex 1

## Mandatory Conditions

## Mandatory Condition - supply of alcohol

- 1) that no supply of alcohol may be made under the premises licence
- (a) at any time when there is no designated premises supervisor in respect of the premises licence, or
- (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended; and
- 2) that every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence

## Mandatory Condition - exhibition of films

- 1) admission of children to the exhibition of any film to be restricted in accordance with the following;
- 2) where the film classification body is specified in the licence, unless subsection(3)(b) applies, admission of children must be restricted in accordance with any recommendations made by that body
- 3) where -
  - (a) the film classification body is not specified in the licence, or
  - (b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,
- admission of children must be restricted in accordance with any recommendation made by that licensing authority

## The Licensing Act 2003 (Mandatory Conditions) Order 2010 Article 3

(In force 1 April 2010)

1.-(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime & disorder, prejudice to public safety, public nuisance, or harm to children -

- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -
  - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
  - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
- (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependant on -
  - (i) the outcome of a race, competition or other event or process, or
  - (ii) the likelihood of anything occurring or not occurring;
- (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

(In force 1 October 2010)

4. - (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5. The responsible person shall ensure that -

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -
  - (i) beer or cider: ½ pint;
  - (ii) gin, rum, vodka or whisky: 25ml or 35ml; and
  - (iii) still wine in a glass: 125ml; and
- (b) customers are made aware of the availability of these measures.

## Mandatory Condition - door supervisors

door supervisors must be licensed by the Security Industry Authority

**Annex 2**  
**Conditions consistent with the Operating Schedule**

Operating Schedule 2010, Third Draft, Reissued 24/03/10 - copy attached to licence

a) General

b) Prevention of Crime and Disorder

c) Public Safety

d) Prevention of Public Nuisance

e) Protection of Children from Harm

**Annex 3**  
**Responsible Authority Conditions**

Thames Valley Police, Environmental Health, Health & Safety

see Annex Four - conditions requested by these three responsible authorities incorporated within the conditions attached by the Licensing Authority following hearing

## Annex 4

Conditions attached after a Hearing by the licensing authority (8 June 2010)

Conditions attached by the Licensing Authority:

- (1) The Premises Licence holder shall ensure the capacity for the event shall not exceed 20,000 persons.
- (2) The Premises Licence holder shall ensure a written risk assessment as to the requirements of S.I.A Door Supervisors for the event is available for inspection by the Police or an Officer of Wokingham Borough Council at least four weeks prior to the event taking place.
- (3) The Premises Licence holder shall keep and maintain a register of door supervisors. The register shall show the following details:
  - a) the name, home address and registration number of all door supervisors working at the premises.
  - b) S.I.A registration number
  - c) the date and time of that the Door Supervisor commenced duty, countersigned by the Designated Premises Supervisor or their nominee.
  - d) any incident of crime and disorder must be recorded giving names of the Door Supervisors involved.
  - e) date and time the Door Supervisor finished work, countersigned by the Designated Premises Supervisor or their nominee.
  - f) The Door Supervisor register must be kept at the licensed premises and be available for inspection by Thames Valley Police or an authorised officer from Wokingham Borough Council and shall be retained for a period of six months from the date of the event.
- (4) The Premises Licence holder shall ensure that all Door Supervisors whilst employed at the premises shall wear High Visibility arm bands to incorporate displaying their S.I.A badges.
- (5) The Premises shall at all times operate a Challenge 25 to prevent any customers who attempt to purchase alcohol and who appear to the staff member to be under the age of 25 years without having first provided identification. Only a valid British drivers licence showing a photograph of the person, a valid passport or proof of age card showing the Pass hologram are to be accepted as identification. This may include at a future date any other proof of age documentation that the government or local authority may introduce i.e. Identity Cards.
- (6) Notices advertising the Challenge 25 policy shall be displayed in prominent positions on the premises.
- (7) The Designated Premises Supervisor shall display in a prominent position a copy of their policy on checking proof of age
- (8) At all events to which there is an element of employment a current certificate of electrical safety in a form prescribed in the Institute of Electrical Engineers Wiring Regulations, signed by a competent person, should be obtained for the electrical installation in connection with the licence (fixed and temporary structures).
- (9) All electrical fittings on site must be suitable for the environmental conditions.
- (10) At all events to which there is an element of employment a current certificate of gas safety signed by a person competent under Gas Safe Register (formerly CORGI), should be obtained for the gas installation in connection with the licence (fixed and temporary supplies).
- (11) Arrangements should be made for the first aid treatment of members of the public who are attending events in connection with the licence.
- (12) A current certificate showing that the marquee has been constructed safely, signed by a competent person, should be submitted for the structures erected in connection with the licence.
- (13) A current certificate showing that the marquee and all hangings used in the marquee and any soft furnishings used are of durably flame retarded fabric or inherently flame-retarded fabric and a certificate should be provided, signed by a competent person, for all such structures erected in connection with your licence.
- (14) All amplified speech, music or sound emitted from the premises shall not be audible within noise sensitive premises with the windows open in a manner typical for ventilation before 11:00H or after 23:00H on any day.
- (15) The sound level from amplified music, amplified speech or other amplified sound shall not exceed 65 LAeq, measured over a 15 minute period between 11:00H and 23:00H at one metre from the facade of noise sensitive residential premises.
- (16) Each year the licence holder shall engage the services of a suitably qualified noise consultant to oversee the control of noise during the three day period covered by the licence.
- (17) A detailed noise management strategy shall be prepared and submitted prior to each event. The draft strategy will be submitted at least three months before the date of each event and will be agreed in writing by the licensing authority prior to the event. The strategy will contain the following:

- 1) A description of the resource being provided to monitor and control environmental noise.
- 2) Details of equipment to be used to monitor noise and how it will be deployed.
- 3) Details of how levels will be monitored and how this will translate into active control
- 4) The identification of routine monitoring sites
- 5) Details of the recording and logging of noise data
- 6) Liaison with licensing or environmental health staff during the event
- 7) Details of noise criteria that will apply to any noise sensitive location or to any monitoring location
- 8) Listing of all sound sources and their rating in terms of wattage
- 9) Details of any works or arrangements which are considered necessary, desirable or good practice to reduce off-site sound levels (e.g. orientation of main stage, traffic routes etc)
- 10) Details of management arrangements including who the noise team report to and liaison with PA engineers and band engineers.
- 11) Consideration of incidental noise sources and their management e.g noise arising from setting up and dismantling activity, fairground, traders etc.
- 12) Details of Communications
  - a) Between noise team staff, organiser and PA contractor
  - b) Between noise team and local authority
  - c) Between event and public to include details of pre-publicised complaint hotline
- (18) Control of Litter
  - 1) The Licence Holder will ensure, as far as is reasonably practicable, that litter arising from each event is collected and disposed of in an appropriate manner
  - 2) Litter bins shall be provided at or near the exits to the licensed premises including the exits nearest to the river tow path
  - 3) Litter bins shall be provided for the use of boats moored at designated moorings along the boundary to the licensed premises.
  - 4) The litter bins shall be emptied at regular intervals to prevent over-flowing

Conditions consistent with the Operating Schedule:

- (19) A written Event Safety Plan and Risk Assessment will be produced.
- (20) Joint briefings to be held between the Police, Emergency services, stewards, organisers and Local Authority Officers.
- (21) The event will have stewards on hand to deal with potential crime and disorder issues. A Stewarding Plan will be provided.
- (22) SIA registered Door Supervisors will be used on the gates, bars and for the Rapid Response Teams. They will have their badge of accreditation on display.
- (23) Festival attendees will not be permitted to take food and alcohol into the arena.
- (24) Any person deemed to be intoxicated will not be served alcohol. Bar Managers will monitor alcohol sales closely. No persons under 18 will be served alcohol, and documented proof of age will be requested by bar staff when in doubt.
- (25) All structures within the event arena will have a safe capacity calculation conducted and at no time will those numbers be exceeded. All structures will be stewarded with a robust system of counting in and out in place.
- (26) A written Emergency Procedure Plan will be produced and appended to the Event Safety Plan. A chain of command will be established with an organisational structure. Key people will be in radio contact throughout the event with a mobile telephone back up. Regular meetings will be held through the event duration in order to update on current operating conditions.
- (27) A Fire Risk Assessment will be contained within the Event Risk Assessment. All fire fighting equipment will be tested and in date.
- (28) Fire procedures, including designated fire emergency routes for the statutory services to attend all parts of the site, will be implemented prior to the event gates opening. The full fire procedures will be discussed and agreed with the Fire Authority.
- (29) Caterers and traders will be sent fire safety precaution advice prior to the festival. All caterers and traders will be requested to bring at least one operational 5kg dry powder extinguisher and light duty fire blanket, which will be inspected prior to the festivals start. All catering units that are grouped together will have a firebreak of 2.5 metres to the next structure.
- (30) All structures will have suitable and sufficient fire extinguishers, which will be tested and operational. All equipment including generators and lighting tower will be equipped with appropriate fire fighting equipment.
- (31) The Event Organisers and Event Safety Officer will take all appropriate measures to ensure the competence of contractors on site. Risk Assessments to be collected and collated.
- (32) All copies of appropriate documentation along with the Event Safety Plan and Risk Assessment will be secured in the Production Porta Cabin.
- (33) A Stewarding Plan will be drawn up in consultation with the Police. A chain of command will be established and stewards will be in radio communication throughout the event.
- (34) All fireworks will be stored in appropriate containers away from public area and the public highway.

(35) Opening times

Friday open 1800 close 2359 Riverside area only  
Saturday open 1200 close 0100  
Sunday open 1200 close 0100

The gates to the Festival Campsite

Friday open 1400 close 2200  
Saturday 0900 close 0100  
Sunday open 0800 close 0100

The gates will close 30 minutes after the close of the show.

(36) No attractions at the event will be unsuitable for children of any age.

(37) All staff working in the lost children area will have a full CRB check undertaken prior to engagement.

Annex 5  
Plans

plans of premises attached

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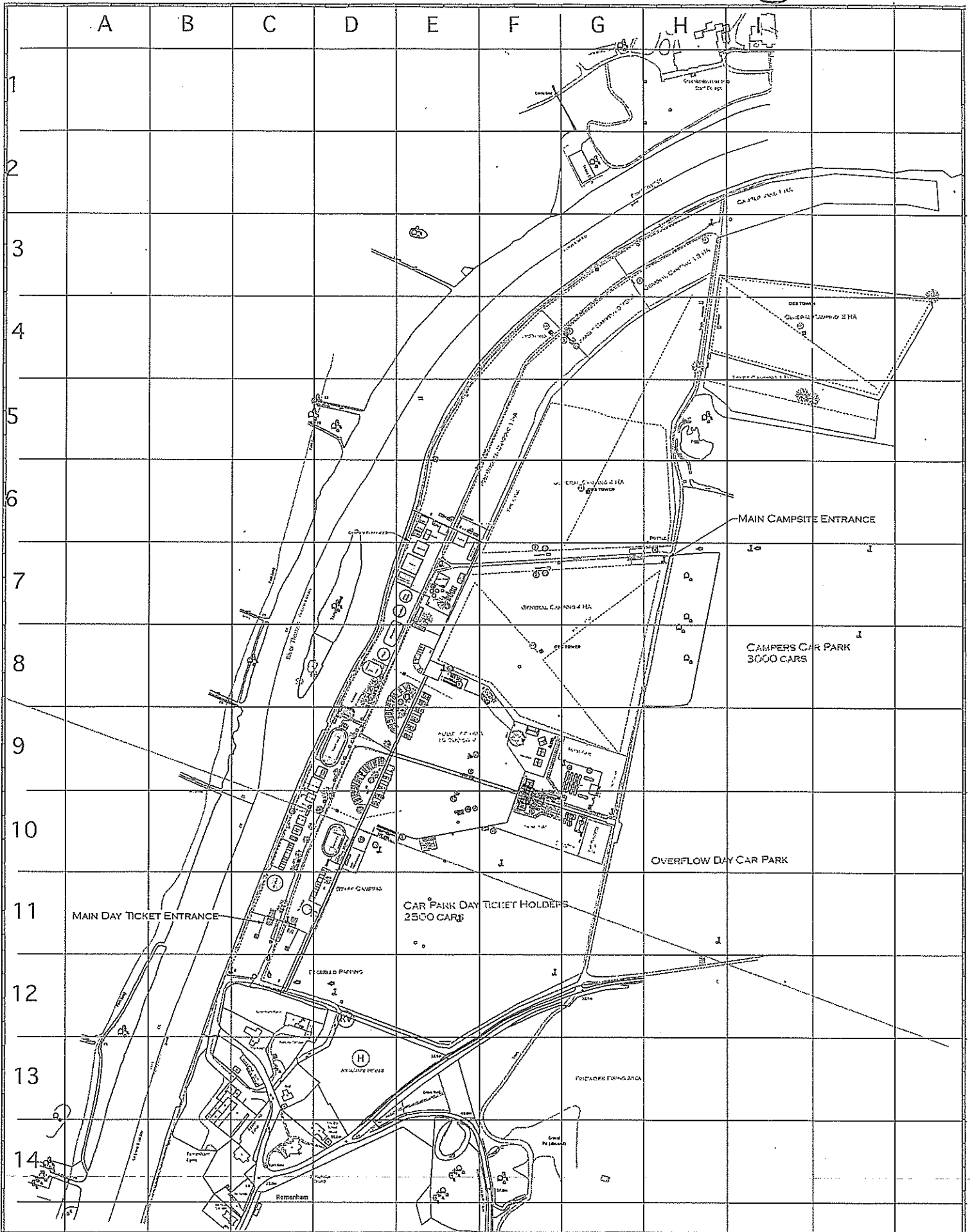
[Back](#)

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- ➡ PEDESTRIAN ENTRANCE
  - ➡ EMERGENCY VEHICLES ACCESS
  - ▬ METAL TRACKWAY
  - ⚡ TOWERLIGHT
  - ▬ PEDESTRIAN BARRIER
  - ▬ FENCELINE OPEN HERAS
  - ▬ FENCELINE SOLID 2M HIGH
  - ▬ FOS BARRIER
  - ▬ FESTOON LIGHTING
  - CHAIR
  - SHOWER
  - WASHROOM
  - MUSIC POINT
1. STAGE
  2. PUBLIC TOILETS
  3. PUBLIC CONCESSIONS
  4. DISABLED PLATFORM
  5. PRODUCTION OFFICE
  6. DRESSING ROOMS
  7. PRODUCTION CATERING
  8. STAGE GENERATORS
  9. SOUND/LIGHT CONTROL
  10. FIRST AID UNITS
  11. EMERGENCY LASH
  12. SOUND DELAY

**80'S REWIND FESTIVAL  
PROVISIONAL  
SITE PLAN 2011**

CLIENT RIVAL  
 JOB TITLE RWD 2011  
 REF KM  
 DATE 6/6/2012  
 SCALE 1:2000 @A1 APPROX  
 DRAWN BY KEITH MORRIS



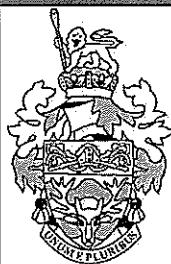
**RIVERSIDE PRODUCTIONS  
BIBESIDE**

THE COACH HOUSE  
 FIVE HORSESHOES HOUSE  
 REMENHAM HALL  
 HENLEY ON THAMES  
 OXON RG9 3EP

Licensing Act 2003  
**Premises Licence**

**PR0338**

LOCAL AUTHORITY



**WOKINGHAM  
 BOROUGH COUNCIL**

Licensing Service  
 Wokingham Borough Council  
 Shute End  
 WOKINGHAM  
 BERKSHIRE  
 RG40 1WW

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

**Temple Island Meadow**

Remenham Farm, Remenham Lane, Henley on Thames, Oxfordshire, RG9 3DB.

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- an exhibition of a film
- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment facilities for making music
- entertainment facilities for dancing
- provision of late night refreshment
- the sale by retail of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
B. Exhibition of films (Indoors & Outdoors)	Friday	6:00pm	Midnight
	Saturday and Sunday	Noon	1:00am
	As part of 80's Rewind Music Festival, maximum of 3 days per annum		
E. Performance of live music (Indoors & Outdoors)	Friday	6:00pm	Midnight
	Saturday and Sunday	Noon	1:00am
	Amplified music - 80's Rewind Music Festival, maximum of 3 days per annum		
F. Playing of recorded music (Indoors & Outdoors)	Friday	6:00pm	Midnight
	Saturday and Sunday	Noon	1:00am
	As part of 80's Rewind Music Festival, maximum of 3 days per annum		
G. Performance of dance (Indoors & Outdoors)	Friday	6:00pm	Midnight
	Saturday and Sunday	Noon	1:00am
	As part of 80's Rewind Music Festival, maximum of 3 days per annum		
I. Provision of facilities for making music (Indoors & Outdoors)	Friday	6:00pm	Midnight
	Saturday and Sunday	Noon	1:00am
	As part of 80's Rewind Music Festival, maximum of 3 days per annum		



**THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...**

Activity (and Area if applicable)	Description	Time From	Time To
I. Provision of facilities for making music (Indoors & Outdoors) continued ...			
J. Provision of facilities for dancing (Indoors & Outdoors)			
	Friday	6:00pm	Midnight
	Saturday and Sunday	Noon	1:00am
Silent disco as part of 80's Rewind Music Festival, maximum of 3 days per annum			
L. Late night refreshment (Indoors & Outdoors)			
	Friday	6:00pm	Midnight
	Saturday and Sunday	Noon	1:00am
As part of 80's Rewind Music Festival, maximum of 3 days per annum			
M. The sale by retail of alcohol for consumption ON the premises only			
	Friday	6:00pm	Midnight
	Saturday and Sunday	Noon	1:00am
As part of 80's Rewind Music Festival, maximum of 3 days per annum			

**THE OPENING HOURS OF THE PREMISES**

Description	Time From	Time To
Friday	6:00pm	Midnight
Saturday and Sunday	Noon	1:00am
As part of 80's Rewind Music Festival, maximum of 3 days per annum		

**WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES**

- M. The sale by retail of alcohol for consumption ON the premises only
---

Part 2

**NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE**

The Rival Organisation Limited	The Coach House, Five Horseshoes House, Remenham Hill, Berkshire, RG9 3EP. Telephone 01491 574882
--------------------------------	--

**REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)**

The Rival Organisation Limited	4325736
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**NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL**

Alan LAW	Rock Cottage, High Street, Dratton St Leonard, Oxfordshire, OX10 7BQ.
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Licensing Act 2003

# Premises Licence

# PR0338

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR  
WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Licence No. 836

Issued by South Oxfordshire

Date of Issue: 17 August, 2011

J O'Brien  
Principal Environmental Health Officer





**ANNEXES**

**Annex 1**

**Mandatory Conditions**

**Mandatory Condition - supply of alcohol**

- 1) that no supply of alcohol may be made under the premises licence
- (a) at any time when there is no designated premises supervisor in respect of the premises licence, or
- (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended; and
- 2) that every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence

**Mandatory Condition - exhibition of films**

- 1) admission of children to the exhibition of any film to be restricted in accordance with the following;
- 2) where the film classification body is specified in the licence, unless subsection(3)(b) applies, admission of children must be restricted in accordance with any recommendations made by that body
- 3) where -
  - (a) the film classification body is not specified in the licence, or
  - (b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,
- admission of children must be restricted in accordance with any recommendation made by that licensing authority

**The Licensing Act 2003 (Mandatory Conditions) Order 2010 Article 3**

**(In force 1 April 2010)**

1.-(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime & disorder, prejudice to public safety, public nuisance, or harm to children -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependant on -

- (i) the outcome of a race, competition or other event or process, or
- (ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

**(In force 1 October 2010)**

4. - (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5. The responsible person shall ensure that -

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**ANNEXES continued...**

Mandatory Condition - door supervisors  
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Operating Schedule 2010, Third Draft, Reissued 24/03/10 - copy attached to licence

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ANNEXES continued ...

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The gates to the Festival Campsite



**ANNEXES continued ...**

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**Annex 5  
Plans**

plans of premises attached



## LOCAL AUTHORITY



**WOKINGHAM  
BOROUGH COUNCIL**

Licensing Service  
Wokingham Borough Council  
Shute End  
WOKINGHAM  
BERKSHIRE  
RG40 1WW

## Premises Details

## POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

**Temple Island Meadow**

Remenham Farm, Remenham Lane, Henley on Thames, Oxfordshire, RG9 3DB.

## WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

## LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- an exhibition of a film
- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment facilities for making music
- entertainment facilities for dancing
- provision of late night refreshment
- the sale by retail of alcohol

## THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
B. Exhibition of films (Indoors & Outdoors)	Friday	6:00pm	Midnight
	Saturday and Sunday	Noon	1:00am
	As part of 80's Rewind Music Festival, maximum of 3 days per annum		
E. Performance of live music (Indoors & Outdoors)	Friday	6:00pm	Midnight
	Saturday and Sunday	Noon	1:00am
	Amplified music - 80's Rewind Music Festival, maximum of 3 days per annum		
F. Playing of recorded music (Indoors & Outdoors)	Friday	6:00pm	Midnight
	Saturday and Sunday	Noon	1:00am
	As part of 80's Rewind Music Festival, maximum of 3 days per annum		
G. Performance of dance (Indoors & Outdoors)	Friday	6:00pm	Midnight
	Saturday and Sunday	Noon	1:00am
	As part of 80's Rewind Music Festival, maximum of 3 days per annum		
I. Provision of facilities for making music (Indoors & Outdoors)	Friday	6:00pm	Midnight
	Saturday and Sunday	Noon	1:00am
	As part of 80's Rewind Music Festival, maximum of 3 days per annum		



## THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity (and Area if applicable)	Description	Time From	Time To
J. Provision of facilities for dancing (Indoors & Outdoors)	Friday	6:00pm	Midnight
	Saturday and Sunday	Noon	1:00am
	Silent disco as part of 80's Rewind Music Festival, maximum of 3 days per annum		
L. Late night refreshment (Indoors & Outdoors)	Friday	6:00pm	Midnight
	Saturday and Sunday	Noon	1:00am
	As part of 80's Rewind Music Festival, maximum of 3 days per annum		
M. The sale by retail of alcohol for consumption ON the premises only	Friday	6:00pm	Midnight
	Saturday and Sunday	Noon	1:00am
	As part of 80's Rewind Music Festival, maximum of 3 days per annum		

## THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Friday	6:00pm	Midnight
Saturday and Sunday	Noon	1:00am
As part of 80's Rewind Music Festival, maximum of 3 days per annum		

## WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- M. The sale by retail of alcohol for consumption ON the premises only
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## NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE

The Rival Organisation Limited	The Coach House, Five Horseshoes House, Remenham Hill, Berkshire, RG9 3EP.
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## REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

The Rival Organisation Limited	4325736
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## NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Alan LAW
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## STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

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Date of Issue: 17 August, 2011

J O'Brien  
Principal Environmental Health Officer



**Julia O'Brien**

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**From:** Licensing  
**Sent:** 27 March 2013 12:12  
**To:** Julia O'Brien  
**Subject:** FW: Premises Licence No PR0338 - Licence review meeting 25th April 2013

Jayne Squires  
Licensing Officer  
Licensing Service  
West Berkshire and Wokingham  
Environmental Health and Licensing Service PO Box 155, Shute End, Wokingham, Berkshire RG40 1WW

[Jayne.Squires@wokingham.gov.uk](mailto:Jayne.Squires@wokingham.gov.uk)

' 0118 974 6402      ' Ext no 6402 6 0118 974 007479

-----Original Message-----

**From:** Michael Dudley [<mailto:michaelrdudley@me.com>]  
**Sent:** 26 March 2013 19:23  
**To:** Licensing  
**Cc:** JohnHalsall  
**Subject:** Premises Licence No PR0338 - Licence review meeting 25th April 2013

Sirs

Would you please bring this email to the attention of the review meeting on 25th April.

1. I am an effected party as my home is situated 100 metres from of the area covered by the licence.
2. There is substantial documented evidence of PUBLIC NUISANCE caused by the licence holder's total failure to control the levels of amplified music even though an official written warning was given by the council to the licence holder prior to last years event.
3. There is nothing whatsoever to indicate that the forthcoming event in August will be any different.

Conclusion

The licensing laws are being flagrantly broken and it is incumbent that the council take the only effective action and revoke the licence.

Michael Dudley

The Reach  
Remenham Lane  
Remenham  
Henley-on-Thames  
RG9 3DD